

POSITION DESCRIPTION

POSITION TITLE:	Chief Executive Officer
APPOINTMENT:	Full-time
REPORTS TO:	ATSE Board
LOCATION:	Canberra (Ngunnawal Country)

ORGANISATIONAL CONTEXT

The Australian Academy of Technological Sciences and Engineering (ATSE) is a prestigious, independent, not-for-profit, non-government organisation and charity led by over 900 of Australia's leading applied scientists, technologists, and engineers.

The mission of ATSE is to help Australians understand and use technology to solve complex problems.

ATSE draws on the expertise of its Fellowship to offer authoritative, evidence-based advice on complex challenges such as climate change, industry transformation and building a future-ready STEM workforce - helping to shape public policy and national debate.

OUR CULTURE

ATSE is a Fellow-driven, collaborative organisation. Fellows, the Board, the CEO and staff engage respectfully with one another and with external partners and stakeholders to deliver exceptional outcomes in support of the ATSE mission.

OUR VALUES

ATSE's core values are to be ethical and respectful, professional, passionate and value-driven, leaders in improvement and health and safety focused.

ROLE PURPOSE

The Chief Executive Officer (CEO) is responsible for providing visionary operational leadership to ATSE, ensuring the organisation delivers on its mission at national and regional levels and remains a trusted, influential voice on applied science, technology and engineering in Australia. They are also a non-executive director of the ATSE Board.

Working in close partnership with the Board, Fellows and executive leadership team, the CEO will:

- Drive delivery of ATSE's strategic plan, which is updated from time to time, typically on an annual basis;
- Represent, as required, ATSE at the highest levels of government, industry and the community;
- Collaborate with Fellowship to best enable delivery of the plan, lead a high-performing, values-driven Professional Staff organisation suitably qualified to deliver outcomes;
- Ensure organisational financial sustainability, identify opportunities for longer term fiscal security.

KEY RESPONSIBILITIES

1. Strategic Leadership and Impact

- Contribute to the development and execution of ATSE's Board strategic plan shaped by alignment with both national priorities and the expectations of the Fellowship;
- Position ATSE as a leading, authoritative voice on technology, engineering and innovation policy as aligned to the plan; Identify and lead strategic opportunities to expand ATSE's influence, partnerships and outcomes to best enable plan delivery.

2. Governance and Board Partnership

- Support the Board in their responsibility to ensure effective governance, strategy oversight and decision-making;
- Provide insight and be accountable to the Board and its committees;
- Support the President and Office Bearers in advancing ATSE's mission and reputation;
- Ensure robust organisational governance, risk management and compliance framework.

3. Fellowship Engagement and Stewardship

- Build strong, trusted relationships with ATSE Fellows as the Academy's core asset;
- Foster a diverse and inclusive Fellowship;
- Enable meaningful engagement of Fellows;
- Work with the Fellowship to engage their expertise in achieving the strategic goals of ATSE;
- Support the identification and development of future leaders for the Academy.

4. External Representation and Advocacy

- Act as a public spokesperson for ATSE, alongside the ATSE President and individual Fellows on some issues;
- Represent ATSE with governments, industry leaders, academia and national and international partners;
- Lead proactive advice on national applied science, technology, engineering and R&D priorities;
- Strengthen ATSE's role and reputation as a trusted, independent and evidence-based voice across a diverse range of communities.

5. Organisational Leadership and Service Culture

- Lead, mentor and develop a high-performing executive team and professional staff within the ATSE office;
- Foster a positive, inclusive and values-driven organisational culture that collaborates and values our Fellows;
- Ensure clear alignment between strategy, capability and operational delivery;
- Drive organisational effectiveness, innovation and continuous improvement.

6. Financial Sustainability

- Support ATSE's financial sustainability through strong financial management and diversified revenue streams;
- Identify and secure new funding opportunities, partnerships and investments related to ATSE's priorities;
- Oversee budgeting, financial performance and long-term financial planning;
- Ensure appropriate stewardship of resources in line with not-for-profit and charity organisations' best practice.

7. Operations and Performance

- Ensure effective and efficient organisational operations and program delivery;
- Oversee performance frameworks, accountability and reporting;
- Work with the Audit and Risk Committee to manage organisational risk and ensure compliance with relevant regulations.

8. Partnerships and Stakeholder Engagement

- Develop and maintain strategic relationships across government, industry, academia and civil society;
- Collaborate with other learned academies, peak bodies and international partners;
- Leverage partnerships to enhance ATSE's reach, influence and impact.

KEY RELATIONSHIPS

- ATSE President and Board;
- ATSE Fellows;
- Executive leadership team and staff;
- Ministers, senior public servants and policymakers;
- Industry leaders and peak bodies;
- National and international scientific and engineering organisations.

SELECTION CRITERIA

Essential

- Demonstrated CEO or senior executive leadership experience in complex, member-based organisations (such as learned academies/societies or representative professional bodies);
- Proven ability to contribute to Board strategy, organisational success and measurable impact;
- Demonstrated financial acumen, including revenue diversification and credibility in science, technology, engineering, innovation or public policy environments;
- Exceptional stakeholder engagement and influencing capability at the highest levels;
- Experience working effectively with boards and governance structures;
- Proven communication and public advocacy skills, and experience within the media and other public fora.

Desirable

- Demonstrated ability to generate and maintain collaborative relationships amongst peer-group learned Academies;
- Strong networks across relevant federal and state governments and policy-making;
- Understanding of the Australian policy and innovation ecosystem;
- Experience in international engagement and collaboration.